

PLAN REVIEW SUBMISSION PROCEDURE:

1) Contact your local planning/building department for permission to construct a restaurant at your chosen location and identify other local regulations (e.g., zoning, need for grease interceptors, compliance with the Americans with Disabilities Act, etc.) which may affect the construction of your food facility. If the business is located in the City of Marysville or the City of Wheatland, you must visit their city website for permitting and building processes.

2) Download the [RETAIL CONSTRUCTION GUIDE](#). Create floor plans of your restaurant which include all of the requirements from the Retail Construction Guide and from the local building and safety office. Professionally drawn plans are best and will make the approval process much easier. Along with your plans, submit specification sheets for equipment, ventilation systems, water heaters, and finish materials for floors and walls.

3) Submit your plans for approval to the Environmental Health Plan Review Program; then submit the plans to your local building and safety office for approval. After approvals, you may begin construction. Several inspections may be needed during construction.

4) Following construction, contact your local building and safety office for final inspection and approval. Obtain final approvals from your local building and safety office.

5) Contact Environmental Health Plan Review Program to request a final inspection of your facility. Remember, you must obtain all approvals from your local building and safety office (prior to/ in conjunction) to your final inspection with Environmental Health Plan Review Program. After payment of the Public Operating Health Permit fee is made, the permit will be issued.